

2017 MARY KAY INDEPENDENT NATIONAL SALES DIRECTOR TRIP INNER CIRCLE & MAIN



MAIN

BUENOS AIRES, ARGENTINA
HILTON BUENOS AIRES
APRIL 25 – MAY 1, 2017

Depart Home Cities April 24, 2017

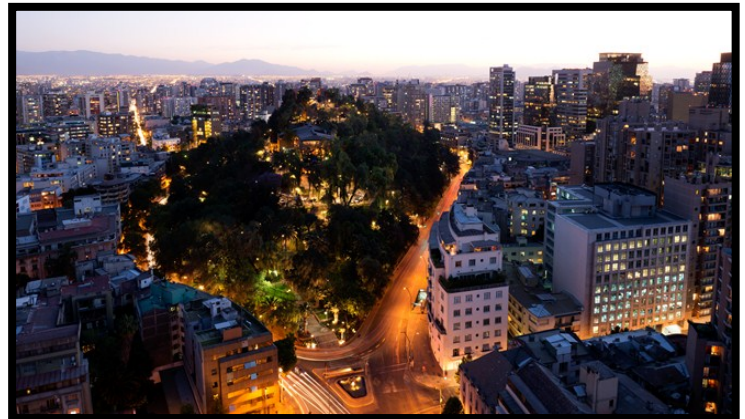
Arrive Home Cities May 2, 2017

INNER CIRCLE

SANTIAGO, CHILE
THE RITZ-CARLTON SANTIAGO
MAY 1 – 5, 2017

Depart Home Cities April 24, 2017

Arrive Home Cities May 6, 2017



How excited you must be about your upcoming Independent National Sales Director trip to Buenos Aires, Argentina, and for Inner Circle participants, Santiago, Chile!

Mary Kay Travel, LLC will again have the privilege of handling the travel arrangements for you. As we want you to thoroughly enjoy the upcoming 2017 Independent National Sales Director trip in Buenos Aires, Argentina and Santiago, Chile, please review in full the following material.

During your visit to Argentina and Chile, guests of **MARY KAY** will have the opportunity to experience each country like never before.

BUENOS AIRES, ARGENTINA is the ninth largest city in the world, with very cosmopolitan areas that will remind you of London, Paris or Rome. This complex, energetic and enticing port city, which stretches south-to-north along the Rio de la Plata has been the gateway to Argentina for centuries. Buenos Aires' physical structure is a mosaic as varied and diverse as its culture. The city has no dominating monument, no focal point. Instead, Buenos Aires is composed of distinct neighborhoods, each with a slightly different personality. For all its diversity, the elusive spirit of Argentina as a country is present everywhere in Buenos Aires.

HILTON BUENOS AIRES
APRIL 25 – MAY 1, 2017

Guests of **MARY KAY** will enjoy a six-night stay at **HILTON BUENOS AIRES**. The hotel, which hosts the Martin Fierro Awards (Argentinian Oscars) and **MARY KAY** Argentina Seminar is ideally located in the Puerto Madero District of Buenos Aires. The hotel is housed in a modern thriving urban development of Buenos Aires with easy access to the city's financial district and major tourist attractions such as La Recoleta, Colon Theater and San Telmo.



Accommodations at **HILTON BUENOS AIRES** include spacious rooms with wood and leather accent features and spectacular views. Each room is equipped with leading-edge amenities including LCD high-definition television, complimentary wireless high-speed internet, blackout curtains, mini refrigerator, workstation, tea/coffee making facilities, in-room safe and multi-line cordless telephone. The marble bathrooms feature luxury bath products, hair dryer and a deep soaking tub with separate shower. 24-hour in-room dining and laundry services are available at an additional cost. In addition, the hotel offers a premium dining restaurant, sauna, spa, rooftop heated pool & sun deck, hair boutique and beauty center, business center and fitness facilities for guests to enjoy during their leisure time if desired.

NOTE: **HILTON BUENOS AIRES** has three-pronged electrical outlets (see photo below). Travel adapters are available upon request. It is recommended you bring a converter just in case one is not available.



SANTIAGO, CHILE Inner Circle National Sales Directors will complete their South American journey in the capital city of Chile, Santiago. Founded in 1541 by Pedro de Valdivia at the foot of Huelén hill (now known as Santa Lucia), Santiago is one of the most modern cities on the continent, with a population of more than six million, making it one of the most densely populated cities in Latin America and among the world's 50 largest metropolitan areas. Chile's capital city is the cosmopolitan and cultural center of the country with symbolic museums and monuments located in the city center, representing a large part of the city and country's history.

THE RITZ-CARLTON SANTIAGO
MAY 1 – 5, 2017

Guests of **MARY KAY** will stay at one of Santiago's most luxurious hotels, **THE RITZ-CARLTON SANTIAGO**. The hotel offers a deluxe experience with authentic surroundings and a splendid view of the Andes Mountains in the heart of El Golf, one of the Santiago's most prestigious neighborhoods. Built in June 2003, **THE RITZ-CARLTON SANTIAGO** design, grand in size and style, was inspired by the fertile land on which some of Chile's finest vineyards flourish.



Accommodations include dazzling views of the city of Santiago, immersing guests in the culture surrounding the hotel. The classical décor found in the rooms at **THE RITZ-CARLTON SANTIAGO** invites guests to unwind and enjoy their stay with amenities like 400-count Egyptian cotton linens, High-Speed Internet, Plasma TV with a mix of local and international channels, radio and iPod dock, in-room safe and computer/fax connections. The spacious marble bathroom features signature Asprey bath products, separate bathtub and shower, comfortable robe with slippers and hair dryer. 24-hour in-room dining and laundry services are available at an additional cost.

NOTE: **THE RITZ-CARLTON SANTIAGO** has both the standard European rounded two-prong, and three-pronged electrical outlets (see photo below). One complimentary travel adapter is available in each room.



CRITICAL DATES & INFORMATION

Mary Kay Travel, LLC must receive your signed Acknowledgement and Release of Liability Form by **DECEMBER 2, 2016**. If we have not received your form, this will delay the link allowing you to make Tour & Dining selections which will be available on a first-come, first-served basis.

NOW – DECEMBER 2, 2016

- Signed Acknowledgement and Release of Liability Form returned to Mary Kay Travel, LLC
- On-line personal information registration complete

JANUARY 2017

- After we receive your signed Acknowledgement and Release of Liability Form and you have registered, an email with your **personalized link** to the tour and dining page will be sent in January.

NOW – FEBRUARY 2017 A flight itinerary will be sent for your ticketing approval. If you are participating in the Flex Air Program, please send a copy of your ticketed itinerary to mktincentives@mkcorp.com or Carmen.Bjorklund@mkcorp.com.

NOTE FOR FLEX AIR: Please contact Carmen Bjorklund by email or phone to confirm the amount allowable for Flex Air prior to making your reservations.

THE DEADLINE TO MAKE YOUR AIRLINE RESERVATIONS AND HAVE YOUR TICKETS ISSUED FOR THE NSD TRIP IS FRIDAY, FEBRUARY 3, 2017.

- **IMPORTANT:** Anyone attending the trip must stay a minimum of 4 nights.

TRANSFERS: **MARY KAY** will provide ground transportation for the Independent National Sales Directors and their spouses on group dates as follows:

- From Ministro Pistarini International Airport to the Hilton Buenos Aires on Tuesday, April 25, 2017
- From Hilton Buenos Aires to Ministro Pistarini International Airport on Monday, May 1, 2017
- ***Inner Circle*** From the Comodoro Arturo Merino Benitez International Airport to The Ritz-Carlton Santiago on Monday, May 1, 2017
- ***Inner Circle*** From The Ritz-Carlton Santiago to the Comodoro Arturo Merino Benitez International Airport on Friday, May 5, 2017

DOCUMENTATION REQUIRED: A valid passport is required to enter Argentina and Chile. Please check the validity dates on your passport and verify that it does not expire prior to or ***WITHIN SIX MONTHS*** from the date of your return to your home city. If your passport expires before November 6, 2017, you must have your passport renewed ***PRIOR*** to this trip. Please refer to the General information tab for passport renewal instructions.

FINAL DOCUMENTS: Approximately three weeks prior to departure, you will receive an 2-day express package which will include more detailed information regarding the trip, travel documents, luggage tags, name badges, leave behind emergency contact information cards, and a dress grid.

NSD TRIP CANCELLATION: Please refer to the cancellation policy on the General Information tab found on the homepage of the website, and for further information you can refer to the NSD Guide.

GENERAL INFORMATION: MARY KAY is paying for all services rendered in connection with your planned itinerary. This includes ground transportation on group travel days, hotel accommodations, meals as outlined in the trip schedule of events agenda, baggage handling, transfers and all gratuities for these services. Items of a personal nature are your responsibility such as souvenirs, beverages (other than those provided), telephone calls, email charges, laundry/dry cleaning, fitness/spa charges, and similar items. These personal items and whatever gratuities they entail should be handled by you at the time the service is rendered or prior to your departure from the hotel.

CASH ALLOWANCE: So that you may enjoy certain meals at leisure, **MARY KAY** will provide a cash allowance in the amount of \$30 for lunch per person and \$70 for dinner per person for designated meals at leisure as outlined in the trip agenda.

PERSONAL INCIDENTAL ACCOUNTS: A separate account for your personal incidentals will be maintained at both **HILTON BUENOS AIRES** and **THE RITZ-CARLTON, SANTIAGO**. Such expenses are some beverage charges, beauty salon charges, spa/fitness center charges, gift shop purchases, telephone calls, business center charges and laundry/dry cleaning. Upon check-in, each participant will be required to present a credit card for any personal incidental charges and these charges should be paid at time of check out. **Note:** If you are unable to provide a credit card upon check-in, please advise a **MARY KAY TRAVEL** Staff representative for assistance.