

Dear Yale Young Global Scholars and Parents,

The following information is important in regards to your upcoming Yale Young Global Scholars Program (YYGS) experience at Yale University this summer. **Please read this entire letter carefully before you enter your registration information online.**

Housing on campus:

The 2013 YYGS has scheduled all participants to be housed in the residential college of [Jonathan Edwards](#), commonly referred to it as JE. You can look forward to studying in JE just as the scholars who have preceded you over the past century. (Examples of former alumni of JE include Secretary of State John Kerry (JE '66), US Ambassador to China Gary Locke (JE '72), and US Senator from Minnesota Amy Klobuchar (JE '82). JE is just a short distance away from Sterling Memorial Library and the classroom buildings where we will be holding our class sessions. You can view the college's location at Yale's campus map website at <http://yale.edu/campusmap>.

Students will be housed in suites in JE with several sleeping rooms sharing a common living room. Each bedroom accommodates one to three students. We will do our best to honor roommate requests. Roommates must be of the same gender and all students must individually email charlotte.pavia@yale.edu to request the match. There is a community bathroom, separated by gender, on each floor with individual toilets and shower stalls. Males and females are housed in separate suites and staff members will be housed throughout the residential college.

A blanket and pillow for each bed are provided. We encourage you to purchase the Yale linen packet for \$21.00 when you registered online. The linen packet includes 2 sets of sheets and towels (bath, hand, face). Please remember to add this fee to your final payment if you choose to mail us a bank check for your deposit and/or tuition payment. If you choose to bring your own sheets note that all beds are extra long twin size, and extra long sheets are needed to fit.

If your laptop is not Wi-Fi enabled, in order to connect to Yale's high-speed data network for email and internet access, make sure your computer is equipped with an Ethernet port. In that case, be sure to bring a Category 5 (CAT5) or better Ethernet cable of at least 25 feet. JE has wireless network connectivity available in all areas of the college, and the wider Yale Campus provides wireless connectivity too.

There is a working phone jack in each suite. If you intend to use a landline phone vs. cell phone, you need to bring one with you.

Keys and Deposits:

At registration, students will be issued an electronic access card, an entryway key, and a room key. You will need to provide \$75.00 in cash or three \$25.00 checks as deposits for two keys and one access card in case they are lost during your stay at Yale. The checks should be made payable to "Yale University" for these deposits. If you paid your deposit or

tuition online with a credit card, we will charge your credit card at the end of the program only if key(s) and/or access card are lost. Cash or checks will be returned to you upon return of the keys/access card at the end of the program. If you are unable to return any of these items at checkout, the deposit(s) will be used to replace the keys and/or access card.

Laundry Facilities:

Laundry facilities with energy efficient washing machines and dryers are available in JE at a nominal fee. Change machines are available in laundry area. Laundry detergent will be available in the YYGS office to students free of charge. Professional dry cleaning and laundry services are available within three blocks of JE.

Meals at Yale:

Breakfast, lunch, and dinner will be offered Monday through Friday and brunch and dinner will be offered on the weekends in JE's dining hall, which offers a wide variety of offerings for both vegetarians and carnivores alike. Meals begin with dinner on the day of check-in and ends with dinner prior to checkout day.

Computer Equipment:

Every student will be assigned a Yale Network ID for the duration of the program provided that they sign and return the Government Identification form. Students are required to bring their own laptop and are responsible for its security. Students who choose not to bring a laptop to the program may contact charlotte.pavia@yale.edu as soon as possible to arrange for a laptop rental for the duration of the program.

We strongly suggest bringing a locking cable and insuring all equipment against theft or loss. JE is quite safe and security is good but prudence dictates protective measures. If you are driving to the program, we suggest that you bring a printer. For those students who cannot, there will be a printer/fax/copier available for you in the YYGS Office.

Registration and Tuition:

Please visit the YYGS online registration and payment website at <http://ems.resrunner.com/ygs13>. There are instructions for setting up your individual registration account, how to download the required registration and health forms, how to submit your completed forms by uploading all files, digital picture of yourself, and enlarged front and back copies of your health insurance card, and how to submit your tuition payments. You will receive email confirmations from the system after you submit a payment and successfully uploaded your completed registration forms. It is important to save these email confirmations as they will include your unique username and password that you will need to log back into your online registration form to make edits. Please submit your tuition deposit payment and download the forms and packets as soon as possible. Failure to submit the required forms by the respective deadlines may result in the loss of your place in the program.

When submitting your online payment, please note that there are processing fees you will incur that have been added to the deposit and tuition amounts. If you decide to pay by bank check, please mail it to the following address:

Young Global Scholars Program
c/o Office of International Affairs
Yale University
393 Prospect Street
PO Box 208320
New Haven, CT 06520-8320

Scholarships

If you have received a scholarship of \$2,500 or higher AND plan to send pay with a credit card via the online registration form, note that you MUST pay your tuition balance at the time you make your deposit payment.

Travel information:

Please plan to arrive at JE no later than 4:00 p.m. on the first day of the program. If you cannot arrive by that time, you may arrive the previous day and stay in JE at a cost of \$37.00 payable via the online registration website at <https://ems.resrunner.com/ygs13> or mail a bank check to the above address. It is important that students depart the program no later than noon on the final day of the program. Please note that it is not possible to stay on campus after this time, nor can the program or staff be responsible for any participant after the program concludes.

Please enter your arrival and departure information online by no later than June 1 for the Politics, Law, and Economics Program, and no later than July 1 for the Studies in Grand Strategy. You may make any changes to your itinerary via the online registration by logging in with your unique username and password.

Driving to/from New Haven:

If you are traveling to the program by car, the best place to park is on High Street or York Street – both off of Chapel Street – which are on either side of JE. We strongly discourage students from driving, as parking during the summer is very difficult to secure. Residential students who drive to the program are not permitted to use their automobiles during the program. At the conclusion of the program, all participants must be checked out and picked up no later than noon on departure day.

Train or plane in/out of New Haven:

If you are arriving by train in New Haven or by plane at New Haven-Tweed Airport (HVN), we have arranged a Yale shuttle service to provide transportation to/from Yale campus. This service is offered for \$50.00/round trip and must be paid via the registration website or by mailing a bank check to the YYGS office. The van will be located outside the train station and/or airport terminal. To identify the van, please note that it will have the Yale University TR&S logo on the door and displayed in the window will be a YYGS sign. At the conclusion of the program, you will be transported to New Haven Railroad Station or Tweed Airport.

Plane in/out of CT, NY, NJ:

If you are flying into Bradley International Airport (BDL) in Connecticut, John F. Kennedy (JFK) or LaGuardia (LGA) in New York, or Newark (EWR) airport in New Jersey, please visit the GO Shuttle web site <http://tinyurl.com/aerpmk5> to arrange your shuttle service to the campus with GO Shuttle. Payment must be made directly to GO Shuttle. At the conclusion of the program, you will be picked up at JE and transported to the airport. Tell the driver which airline you are flying to so you will be dropped off at the proper terminal.

Required Forms:***Form #1-3 Government Identification, Participation Agreement & Certification, Authorization to Administer Medication***

This is a two-page document with three separate sections. Each section is to be completed and uploaded to the online registration and payment website.

The *Government Identification* section needs to be signed by the student. Student's government-issued identification number is required for Yale network access and library privileges. Important to note: if you do not possess a government-issued identification, State/National ID card, driver's license, or passport, you must obtain one prior to participating in the program. A copy of your ID must be uploaded with this form to the online registration and payment website. This identification must be with you and presented at registration.

The *Participation Agreement & Certification* section must be signed by both the parent or guardian and student and uploaded to the online registration and payment website.

The *Authorization to Administer Medication* section is to be completed and signed by a parent or guardian. This form is authorizing our YYGS staff to administer over the counter medicine to your child in the case they are not feeling well during the program but not ill enough to see a doctor.

Form #4 Health Care/Medical Release:

This form authorizes Yale Health personnel to treat your child in case they need to seek medical professional attention. It must be completed and signed by a parent or guardian. Make copies of the front and back of your health insurance card. If possible, enlarge the image of your health insurance cards so all text and numbers are clear. Upload the completed form and front and back of your health insurance card to the online registration and payment website. Be sure to bring your health insurance card and one hardcopy of your health forms with you in the event you need treatment en route to Yale. Should you require medical treatment during the program, your health history you provided on the online registration and payment website will allow the Yale Health Services staff to provide you with the best care possible.

What to Bring:

Here is a checklist of what we suggest you bring to Yale:

- Sheets - If you choose to bring your own note that all beds are twin size, but extra long sheets are needed. Alternatively, Yale linen packets are available for \$21.00 when you registered online. It includes two sets of sheets and towels.
- Towels (bath, hand, face) if you don't purchase the linen packet.
- Toiletries (shampoo, soap, deodorant/antiperspirant)
- Desk Lamp - We have a limited supply of lamps that are available on a first come first serve basis.
- Fan - Suites are not air-conditioned. All classrooms and common areas have air-conditioning. We have a limited supply of fans that are available on a first come first serve basis.
- Phone (if you wish to use a landline phone)
- Pens/pencils/notebooks/writing tablets
- Insect repellent and sunscreen
- Umbrella/rain gear
- USB thumb or key drive – minimum of 1GB
- Ethernet cable (category 5 type cable or better) of at least 25 feet

The Yale Bookstore, Walgreens Pharmacy, and several other stores are just a short distance away and sell stationary supplies, sundries, snacks, and other goods. If you forget something you can purchase items locally when you arrive on campus. There are ATM machines on-campus and at the Yale Bookstore.

Clothing:

The dress code at Yale is a fairly relaxed one. We promote a professional but comfortable learning environment. Here is what we request:

- For the morning, afternoon and evening sessions: Tasteful t-shirts or polo shirts and jeans or shorts (of an appropriate length).
- Bring two dress outfits (dress, pantsuit, blouse/shirt, slacks and blazer with tie, suit) for the final program exercise and end-of-program dinner and graduation event.
- Please leave at home: cutoffs, "short" shorts, miniskirts, halter tops, "muscle shirts", sleeveless tops/shirts, shirts with large graphics or type, clothing in poor or damaged condition, clothing that is provocative or otherwise in poor/questionable taste, etc.
- Please leave at home: open-toed shoes such as sandals, "flip-flops", Birkenstocks, etc. due to the number of serious foot injuries caused by heavy doors opening and closing.

Spending Money:

A common concern is how much spending money should a student bring. Your tuition covers your housing and three meals per day (brunch and dinner on weekends) so your basic needs are covered. However, you should bring funds to cover your personal expenses such as laundry, snacks, bottled water, supplies, and any local shopping (souvenirs,

personal purchases, etc.) During the second week of the program, we noticed several students venturing off to local restaurants for a change of pace from the dining hall. The coffee shop across the street from JE is very popular for students to get coffee and snacks in the morning and evening. ATM machines are close by and credit cards are accepted at local vendors.

Gym Facilities:

The Payne Whitney Gymnasium is located only three blocks from JE. Yale is proud to house one of the most elaborate indoor facilities in the world. It has a magnificent 20,000 square foot Adrian C. "Ace" Israel Fitness Center, which includes the 7,000 square foot Brooks Dwyer Varsity Strength and Conditioning Room, along with an air-conditioned one-eighth mile indoor running track. Two pools are also available. We have arranged a rate of approximately \$20/week or \$5.00 per visit for YYGS students. You may pay your membership fee directly at the gym membership desk upon your first visit.

Gambling Policy:

The State of Connecticut and Yale University prohibits gambling by persons under 21 years of age. We realize that many students like to play card games but student poker games and other gambling activities during the program are prohibited. Internet gambling is also prohibited.

No Recording-Blogging-Attribution Policy:

The YYGS program is conducted as an academic program where free expression and vigorous debate are not only encouraged and expected. We want our students to be intellectually courageous and our invited presenters to be free to speak "off the record" without concern that what they say in an academic environment will appear on the internet or in the public domain shortly after their presentation or years from now.

We maintain a strict policy that prohibits any video, audio or digital recording of program sessions including lectures, briefings, seminars, discussion sessions, and presentations. Students are encouraged to take notes, however, if any student is found to be recording program sessions without the written permission of Ted Wittenstein, Director of the Program, the student will be subject to dismissal from the program with no refunds. This policy also extends to material about the program, its programmatic content, handouts, and presenters/instructors and their remarks – written, verbal, or recorded – that are posted to websites, blogs, and social networking websites. The only exception to this policy is during sessions where recording practice speeches and orations are permitted.

Mail and Parcel Service:

Letters and packages will be accepted at JE's Master's Office during your stay on campus. Use this address format for the US Postal Service, FedEx and other private carriers:

Student Name
Young Global Scholars
C/O Office of International Affairs
Yale University
393 Prospect Street
New Haven, CT 06511

Emergency Numbers:

Staff will be available 24/7 for the duration of the program and may be reached by calling 1-203-436-8223. Students may only be reached in emergency situations through this number. Before coming to Yale, verify with your cell phone provider that you have global capabilities and the proper frequency to use abroad.

Email us with your questions:

As we prepare for your arrival on the Yale campus, please note that any inquiries or questions should be sent to us via email at global.scholars@yale.edu and only after you read through this cover letter. We have found in past years that nearly half the questions asked were already addressed in our materials.

Check List:

1. Register online and submit your deposit or full payment by June 1 (PLE) and June 15 (GS): <https://ems.resrunner.com/ygs13>. If you are sending your payment via a bank check, before submitting your registration form online, be sure to select "Check" as your payment option.
2. Complete and submit (via the online registration and payment system) the required forms #1-4 with proper signatures by June 15.
3. Upload a copy of your health insurance card (front and back) online by June 15.
4. Upload a digital photograph of your face and upper shoulders with white or off-white background online by June 15.
5. Submit your travel arrangements online by June 1 (PLE) and July 1 (GS).
6. Purchase Yale TR&S pick-up/drop-off for \$50 online or mail bank check by June 15 if arriving to/departing from New Haven Union Station (train) or by plane at New Haven-Tweed Airport (HVN).
7. Contact GO Shuttle by June 15 only if you need airport pick-up/drop-off from Bradley International Airport (BDL) in Connecticut, John F. Kennedy (JFK) or LaGuardia (LGA) in New York, or Newark (EWR) airport in New Jersey: <http://tinyurl.com/aerpmk5>.
8. Purchase \$21 linen packet online or mail bank check by June 15.
9. Purchase Early Arrival for \$37 if arriving a day early by June 15.
10. Email Program Administrator if you need a laptop rental by June 15: charlotte.pavia@yale.edu.

11. Bring with you: three \$25.00 checks made payable to Yale University or blank travelers checks for keys/access card deposits.
12. Bring with you: a Government-issued identification card.